

Application for Re-Accreditation Under the National Mediator Accreditation Standards

SECTION 1: PERSONAL DETAILS

FIRST NAME:	SURNAME:
ADDRESS:	
STATE/TERRITORY:	POSTCODE:
PHONE:	
EMAIL:	
OCCUPATION:	
EMPLOYER:	

Requirements for Accreditation

Section 3 of the Approval Standards sets out the requirements for accreditation. The relevant criteria for this application are listed below. Those items with a ✓ (tick) indicate criteria that you have satisfied with your original application. We do not require you to resend this information. Those items without a tick require your attention.

Criteria	Fulfilled
Evidence of good character	
Evidence of relevant insurance, statutory indemnity or employee status (current statement required)	
Evidence of membership or a relationship with an appropriate association or organisation that has appropriate and relevant ethical requirements, complaints and disciplinary processes as well as ongoing professional support (see below)	
Evidence of mediator competence by reference to education, training and experience	
An undertaking to comply with any relevant legislation, these Practice and Approval Standards and any other approval requirements that may relate to particular schemes (see below)	

SECTION 2: Membership – Professional Association/Organisation

Evidence of membership of or relationship with a professional association or organisation that has appropriate relevant and ethical requirements, complaints and disciplinary processes as well as ongoing support such as The Institute of Specialist Dispute Resolution or a law society or bar association.

Name of Association or Organisation:

Declaration

I undertake to comply with any relevant legislation, and the Practice and Approval Standards associated with my accreditation as a mediator under the National Mediator Accreditation Standards.

Signed:

Date:

SECTION 3: Evidence Of Experience As A Mediator In The 24 Months Prior To This Application

Mediators who seek to be re-accredited must satisfy their RMAB that they continue to meet the approval requirements set out in Section 3 of the Approval Standards. In addition mediators seeking re-accreditation must, within each two-year cycle, provide evidence to the RMAB that they have sufficient practice experience by showing that they have **conducted at least 25 hours of mediation, co-mediation or conciliation (in total duration) within the two-year cycle.**

Where a mediator has mediated, co-mediated or conciliated less than 25 hours in the 24 months prior to this application we refer you to the Approval Standards and invite you to provide hours of other related work in the relevant space provided.

Please indicate the approximate number of hours experience in each of the roles specified in the table on the following page.

ROLE	APPROX HOURS IN THE 24 MONTHS PRIOR TO THE DATE OF THIS APPLICATION FOR RE-ACCREDITATION
Mediator	
Co-mediator	

Dispute Manager	
Conciliator	
Dispute Facilitator	
Conflict Coach	
Other (Describe)	

Declaration

I declare the above information to be true and I believe that the above record equips me with the skills, knowledge and understanding necessary for re-accreditation under the core competencies set out in the National Mediator Practice Standards	
Signed:	Date:



SECTION 4: Continued Professional Development Requirements:

For re-accreditation under the Standards mediators are required to have completed at least **25 hours of continuing professional development** in every two-year cycle.

Please indicate the name/type of CPD activity, the provider, date of attendance and the duration (hours) for the past 2 years. Please note the hours allowed for each activity in contributing to the 20 hours of CPD activity required.

- ⇒ Attendance at CPD, educational programs, seminars or workshops on mediation or related skill areas (up to 20 hours);
- ⇒ Attendance at external supervision or auditing of your clinical practice (up to 15 hours);
- ⇒ Providing professional development, including presentations at ADR seminars/workshops inc. 2 hours preparation for each hour delivered, providing professional supervision, assessment, coaching, or mentoring, (up to 15 hours);
- ⇒ Related professional development in law, behavioural sciences providing it is in the area in which you mediate (up to 10 hours)
- ⇒ Learning from practice, meaning representing clients in 4 mediations (up to 8 hours);
- ⇒ Self-directed learning (up to 5 hours)
- ⇒ Other (up to 5 hours)

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Declaration

<p>I confirm that I have completed at least 25 hours of Continued Professional Development over the past 2 years.</p> <p>OR</p> <p>I confirm that I have only completed at least 10 hours of Continued Professional Development over the past 2 years. Reasons for this are set out below:</p>	
Signed:	Date:



Continuing Good Character

Declaration

<p>I declare that I meet the requirements of a police check in my state/territory and that I am without any serious conviction or impairment that could influence my capacity to discharge my obligations under the National Mediator Approval and Practice Standards in a competent, honest and appropriate manner.</p> <p>I am not a “prohibited person” or “disqualified” within the meaning of section 3 (2) (e) of the Approval Standards.</p> <p>I confirm that I believe I comply with the National Mediator Approval Standards and I undertake to comply with ongoing Approval and Practice Standards and with any legislative and approval requirements as set out in section 3(3) of the National Mediator Approval Standards.</p>	
Signed:	Date:

Schedule of Attachments:

A: Insurance

Evidence of Relevant Insurance, Statutory or Indemnity or Employee Status. See below (from National Mediator Approval Standards)

In respect of the insurance, indemnity or employed status requirements, the mediator must provide the RMAB with evidence of their current status. This may be provided in a range of ways, for example, by a letter setting out any relevant employee status, or by showing how indemnity applies, or by showing proof of membership that incorporates insurance status, or by the mediator naming their insurer, providing an insurance policy number and its expiry date or, through some other relevant document. If a mediator wishes to practice using a 'blended' model and in an advisory manner, the mediator must hold additional insurance relating to the provision of expert advice or must indicate how existing insurance, statutory or other immunities apply.

B: Continued Professional Development

Additional Evidence of Continued Professional Development (Optional)

C: Experience

Your current mediation CV (Optional)

Fees

Re-Accreditation Fee:	\$100 (incl GST) 2 years accreditation
ISDR Pty Ltd Membership:	\$275.00 (incl GST) 2 years membership

An invoice will be provided for this application and ISDR Pty Ltd Membership. Your re-registration will occur when payment is received (or when you email notification of funds transfer)

PLEASE SCAN EMAIL THE COMPLETED APPLICATION
The Institute of Specialist Dispute Resolution
training@isdr.com.au